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| **Headmaster’s Recommendation Letter**  **Applicant Information** | | | |
| **Name** (이름) |  | | |
| **Date of Birth** (생년월일) |  | | |
| **Gender** (성별) |  | | |
| **High School** (출신고등학교) |  | | |
| **(Expected) Date of Graduation**  (고등학교 졸업일 혹은 졸업예정일) |  | | |
| It is my belief that applicant named above satisfies the qualifications required for Ghent University Global Campus, and I therefore recommend this student.    YYYY-MM-DD  **Headmaster of OOO High School**  Official  School  Stamp  (학교직인)  Signature of Headmaster (학교장서명) | | | |
| Contact Information  (e.g. High School College Counselor) | | Name |  |
| Phone Number |  |
| Email Address |  |

**Instructions:**

(1) Please complete each blank field; write or type in English only.

(2) The English spelling of the applicant’s name must be identical to the name on their passport.

(3) A headmaster may add more specific comments detailing their recommendation.

(4) Please type the date (YYYY-MM-DD) and add the name of the high school (Headmaster of OOO High School).

(5) Both an official school stamp (or official school seal), and the headmaster’s signature are needed to complete the recommendation letter.

(6) Include the contact information of someone familiar with the applicant, such as a high school college counselor or the applicant’s high school homeroom teacher.

(7) Any missing parts of this letter may affect the result of admissions. Therefore, please ensure all fields are completed before submitting it online.

If there are any questions or concerns, please contact Ghent University Global Campus Admissions and Recruitment Office (032-626-4114).